



WELCOME TO

FriendshipCircle  LifeTown

SUMMER CAMP



Parent Handbook

10 Microlab Road, Livingston, NJ 07039

Phone: 973-251-0200 • Text: 973-454-3790

We are thrilled to welcome your child to
Friendship Circle LifeTown Camp! Thank you for partnering
with us to create a summer filled with joy, growth, and
meaningful experiences. Our dedicated staff and volunteers
are committed to making every camper feel safe, included,
and celebrated.

Please take a few minutes to read through this handbook.
It contains important information to help your child have
the best summer possible. If you have any questions, we're
always happy to help.

Wishing you and your family a wonderful summer,

Toba Grossbaum

DIRECTOR, FRIENDSHIP CIRCLE LIFETOWN CAMP

Parent Guide: Camp Information at a Glance



IMPORTANT PHONE NUMBERS

Office: 973-251-0200

Toba Grossbaum: 973-454-3790



CAMP HOURS

Drop off: 9:30 to 9:45 AM

Pick up: 2:50 to 3:10 PM

Camp ends at 3:00 PM

Please be on time to help keep camp running smoothly



DAILY ACTIVITIES INCLUDE

- Swimming
- Sports
- Bowling
- Music
- Creative Art
- Snack and Lunch
- Special events like petting zoo, concerts, and shows



WHAT TO PACK EACH DAY

Please send your child with the following items each day:

- Kosher, nut free lunch and snacks (no meat allowed)
- Reusable water bottle
- Bathing suit and swim shirt or rash guard
- Swim diapers and diaper covers if needed
- Towel
- Water shoes
- Goggles
- Sunscreen
- A full change of clothing including underwear and socks, to remain in the backpack unless needed

Important: Label all items clearly with your child's full name using a permanent, waterproof marker



COMMUNICATION AND ABSENCES

If your child will be absent, please email **toba@fcnj.com** as early as possible.

If your child or anyone in your household is not feeling well, please keep them home.

You will receive a weekly camp email every Friday with highlights from the week and updates for the week ahead. Please take a moment to read through it.



DROP OFF AND PICK UP

Please park in the front lot and escort your child inside to the upstairs lobby. You will be directed to your group room where you must sign in with the group teacher. For safety, please stay with your child until a staff member confirms you may leave.

Drop off: 9:30 to 9:45 AM

Pick up: 2:50 to 3:10 PM

If you are running late, text Toba. Please only call in the case of an emergency.

For time-sensitive but non-emergency issues, text. For everything else, please email.



SPECIAL INSTRUCTIONS

To share important details or specific instructions for your child, please complete the online Special Instruction Form before drop off at: **www.fcnj.com/specialinfo**



MEDICATION POLICY

No medication will be administered during camp hours.

Please be sure to give any daily medications **before or after camp**.



BIRTHDAYS AT CAMP

We love celebrating birthdays! To ensure every child feels equally special, we offer a standard celebration package.

Please contact the camp office and send in **\$30** at least two days in advance and we'll take care of the rest.



FRIENDSHIP CIRCLE LIFETOWN CAMP

Parent Handbook Acknowledgment Form

Please sign and return this page to confirm that you have read and understood
the Parent Handbook for Friendship Circle LifeTown Camp.

Parent Guardian Name (Print): _____

Participant's Name: _____

Parent Guardian Signature: _____

Date: _____

For additional camp resources, visit

www.fcnj.com/summercamp25

We can't wait to spend a meaningful, magical summer with your child at

Friendship Circle LifeTown Camp

